

Apprentice Travelcard Application Form

Please fill in this form and take it to a Merseytravel Centre along with a passport sized photograph, proof of your age and proof of your address. We cannot accept digital photos. There are photo booths in or near Merseytravel Centres.

First Name:	<input type="text"/>			
Last Name:	<input type="text"/>			
Home Address:	<input type="text"/>		Postcode:	<input type="text"/>
Phone Number:	<input type="text"/>	Date of Birth:	<input type="text"/>	
Email:	<input type="text"/>			
Name of Training Provider:	<input type="text"/>	Training Venue Postcode:	<input type="text"/>	
Work Post Code:	<input type="text"/>	Apprenticeship Start Date:	<input type="text"/>	

ATTACH PHOTOGRAPH HERE
(DO NOT STAPLE)

Terms and conditions of ticket use can be found on the back of this form.

The signatures below confirm that:

- The Apprentice is aged 19 to 24 at the date of application;
- The Apprentice is enrolled on an approved apprenticeship framework or standard through a training provider with an Education and Skills Funding Agency approved provider;
- The Apprentice lives in Liverpool City Region.

The details above are correct, and we have read, and will keep to, terms and conditions on the back of this form.

Apprentice Name:	<input type="text"/>		
Signature:	<input type="text"/>	Date:	<input type="text"/>
Employer Name:	<input type="text"/>		
Signature:	<input type="text"/>	Date:	<input type="text"/>
Training Provider Name:	<input type="text"/>		
Signature:	<input type="text"/>	Date:	<input type="text"/>

Your personal data will be processed in accordance with the General Data Protection Regulation and the Data Protection Act 2018. A full fair processing notice is available on the Merseytravel website.

Office Use Only

Proof of Residence

Verified by:

Proof of Age

Apprentice Travelcard Terms and Conditions

1. Terms and Conditions

- 1.1 These Terms and Conditions, which may be amended from time to time, replace all previous versions published by Merseytravel.
- 1.2 These Terms and Conditions will remain in effect until republished.
- 1.3 Your travel using the discounted ticket product added to your Apprentice Travelcard is subject to the terms of the relevant Merseytravel product which can be found at www.merseytravel.gov.uk Your journey is subject to terms of service relating to any operator, including any byelaw, regulations etc. applicable to your mode of travel.

2. Your eligibility

- 2.1 The Apprentice Travelcard is available to 19-24 year olds who are enrolled on an apprenticeship programme of study and who live within the Liverpool City Region. Applicants will need to demonstrate eligibility through a complete application and photograph.
- 2.2 The Apprentice Travel card is available from the point of purchases for 12 months or until the completion of the apprenticeship, whichever comes first. Upon completion of an apprenticeship, it is the responsibility of the apprentice, training provider and/or employer to notify Merseytravel of this. Following receipt of this information, Merseytravel will hotlist the card, blocking further use of it.
- 2.3 The Apprentice Travelcard enables the apprentice to purchase a discounted weekly or 4-weekly adult Solo ticket or discounted weekly or monthly adult Railpass ticket.

3. Your Purchase and the Apprentice Travelcard

- 3.1 Your ticket product will be added to your Apprentice Travel card at the time of purchase of that ticket product.
- 3.2 It is your responsibility to ensure that the ticket that you purchase on an Apprentice Travelcard covers your entire journey. Please visit www.merseytravel.gov.uk to check the areas covered by the ticket. You may need to purchase an additional non-discounted ticket if you intend to travel beyond the area validity of the discount ticket.
- 3.3 You may activate more than one product on your Apprentice Travelcard at any one time. The Apprentice Travelcard allows you a discount of 50% from the cost of your chosen travel product, i.e. weekly, 4-weekly or monthly Solo or Railpass adult tickets.
- 3.4 An Apprentice Travelcard without a valid ticket product loaded onto it is not valid for travel.
- 3.5 A receipt on its own is not valid for travel.
- 3.6 You must not intentionally damage, alter or tamper with your Apprentice Travelcard in any way.
- 3.7 Your Apprentice Travelcard remains the property of Merseytravel.
- 3.8 Terms and Conditions of the ticket product(s) are available at merseytravel.gov.uk/terms

4 Travel

- 4.1 You must place your Apprentice Travelcard on the bus ticket machine; for rail journeys your travelcard should be available for checking when requested and utilised to open automatic gate/platform validator at the start/end of your of your journey where gates/validators are present.
- 4.2 Please refer to Merseytravel's website for a full list of participating operators and services.
- 4.3 You must follow the operators' instructions when using your ticket on an Apprentice Travelcard to make a journey and you must let a member of staff inspect your card at any time during your journey if they ask to do so.
- 4.6 Misuse may lead to your Apprentice Travelcard being withdrawn and may lead to prosecution.

5 Refunds

- 5.1 Please visit www.merseytravel.gov.uk for further details and refer to your local operator's compensation policy,
- 5.2 Where refunds are permitted, they may be subject to payment of an administration fee.

The Apprentice Travelcard Scheme and associated public transport tickets are organised and operated by Merseytravel, PO Box 1976, Liverpool L69 3HN.